



STATE BOARD OF TECHNICAL EDUCATION

(Under Dept. of Higher Tech. Education & Skill Development,
Govt. of Jharkhand)

PHONE NUMBER - Office :7033298572, Examination of Controller : 7033298571

E-mail :sbte_ranchi@yahoo.com, Web Site : [http:// www.sbtejharkhand.nic.in](http://www.sbtejharkhand.nic.in)

Tender Notice:- SBTE-215/2016/4/688

Date: 14/04/17

State Board of Technical Education, Jharkhand invites SEALED TENDERS from original equipment manufacturers or authorized dealer for Supply and Installation of **All-in-One Desktop Computer**. Complete Tender document will be accepted in the office of the Secretary of SBTE up to **01.00 pm till 5TH May 2017** by Registered Post or in person to be deposited in office of SBTE.

Tender application form can be obtained from the office of SBTE, Jharkhand on payment of 1000/- or it can be downloaded from SBTE site “www.sbtejharkhand.nic.in” and will be submitted with D.D. of amount Rs. 1000/- in favour of Secretary , SBTE, Jharkhand payable at Ranchi within stipulated date & time. The SBTE reserves the right to accept/reject any tender without assigning any reason. Conditional Tenders will not be accepted.

Sd/-
Secretary,
S.B.T.E., Jharkhand

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Office of the Secretary

Tender Notice:-SBTE-215/2016/

Date:

SEALED TENDERS ARE INVITED FROM ORIGINAL EQUIPMENT MANUFACTURERS OR AUTHORIZED DEALER FOR SUPPLY OF ALL IN ONE DESKTOP COMPUTER

Start date of downloading the Tender Form	15 April 2017 - 05.00 PM
Last date of Submitting the Tender Form	up to 01.00 PM till 5th May 2017
Date and time of opening of Bids	5th May 2017 & 03.30 PM
Performance Security	10% of tender cost in form of P.B.G (Performance Bank Guarantee)
Bid Security for ALL- IN-ONE DESKTOP COMPUTER	Rs.5,000/- (Rs. Five Thousand)
Address for Communication	STATE BOARD OF TECHNICAL EDUCATION (Under Deptt. of Higher ,Tech. Education & Skill Development, Govt. of Jharkhand) Science & Technology Campus, SirkhaToli, Namkom, Ranchi-834010 E-mail : sbte_ranchi@yahoo.com, Web Site : http:// www.sbtejarkhand.nic.in
Contact Telephone	PHONE NUMBER - Office : 7033298572, Examination of Controller : 7033298571
Tendering Helpline Support: Monday to Saturday - 09:00 AM - 05:00 PM	Purchase Officer & ICT Related: Sri Shailesh Kumar Sanjay (Lecturer)-7033298571
<u>TENDER DOCUMENT CAN BE SEEN & DOWNLOADED from http://sbtejarkhand.nic.in</u>	

Form to be Filled up by the Tenderer

From :

M/s.

.....

To

Secretary,

State Board of Tech. Education, Jharkhand

Ranchi-834010

Subject: Tender Document for Supplying

I. All-in-One Desktop Computer

Reference : Your Tender Notification No..... dated- / /2017.

Sir,

With reference to the above we have read and understood the terms and conditions of Tender Document and agree to accept the same. We hereby sign and seal on every page of the document.

Necessary documents with self-attestation are enclosed for ready reference. Demand Draft details are as follows.

1. Name of the Firm/Supplier/Vendor:.....
.....
2. Address with telephone No. :... :.....
.....

1. Earnest Money Deposit (EMD) (to be deposited along with the Tender document)	Bank Name & Draft No..... Date..... For Rs..... Drawn on
2. Cost of Tender Document: (to be deposited in case of downloaded tender document)	Bank Name & Draft No..... Date..... For Rs..... Drawn on

Signature & Seal of Tender

TERMS AND CONDITIONS

A.1. The State Board of Technical education of Jharkhand, Ranchi (SBTE) invites 2 PART bids from Original equipment manufacturers or authorized dealers for Award of contract. Bids are invited under two bid systems i.e. Technical and Financial Bid for Procurement of **ALL IN ONE DESKTOP COMPUTER**.

If at any stage it is found that any of the details / documents furnished by the bidder is false/ misleading/fabricated, he/she would be liable to legal action and forfeiture of the Earnest money deposit. Any conditional bid shall be rejected out rightly.

B. 1. Vendors/Bidders are advised to study the tender Document carefully before submitting the tender form. It will be presumed that the Vendor/bidder have considered and accepted all the terms and conditions of this tender. No enquiry, whatsoever verbal or written shall be entertained in respect of acceptance/rejection of the tender. **BIDS MUST BE UNCONDITIONAL.**

C. PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. Part 1 (Technical Bid) of the bid comprises of bidders profile in the prescribed format, EMD, application fee with regard to the eligibility of the bidder as set out in this RFP.
4. Part 2 Comprises of Financial Bid in the prescribed format. Both parts should be submitted in separate envelopes and submitted in a single covering envelope superscripted "Supply and Installation of **All-in-One Desktop Computer** on or before **05.05.2017(01:00 pm)**. The bids will be opened on **05.05.2017 at 03:30 pm** at the Chamber of Secretary, Campus of STATE BOARD OF TECHNICAL EDUCATION, Sirkhatoli, Namkom, Ranchi-834010. In single covering envelope, both envelopes (part 1 & part 2) submitted should be super scribed with the RFP document number due date, time, project name and nature of bid (Technical bid, Commercial Bid) as per the following guidelines:

Part-1: Original and one copy of Technical Bid complete with all technical details

(Note: Filling up the prices in PART-1 will render the bidder disqualified)

Part-2: Original and one copy of commercial bid with full price details.

F. ELIGIBILITY CRITERIA

The prospective bidder(s) must fulfill the following criteria to be eligible to bid for this project:

1. The Bidder should be OEM or Authorized Dealer. (**Attach authorization of OEM certificates.**)
2. The bidder should have been in the business of supplying & Installing of hardware for a period of at least five years as on 31.04.2017.
3. The Bidder should have a minimum annual turnover of Rs 10 Lakhs from Sales & Maintenance during the past three consecutive financial years. The bidder should submit past three financial years (2013-14, 2014-15, and 2015-16) audited balance sheet in support of the said turnover.
4. The bidder must have supplied the required items of similar specifications of Rs. 10 Lakh as mentioned in this RFP in last each three financial years (2013-14, 2014-15 and 2015-16) years. A performance certificate from the consignee/work order indicating the satisfactory working of the item must be enclosed with the technical bid.
5. The bidder shall not be under a Declaration of Ineligibility for corrupt or fraudulent Practices or blacklisted by any of the Government agencies. (self attested)
6. In case of service requirement, the downtime will be 48 hours. An undertaking on bidder's letterhead to this effect must be enclosed in the technical bid.
7. Should have Valid VAT REGISTRATION copy .The bid must include the copy of the PAN Card & latest financial years 2015-16 TDS/VAT Clearance Certificate, if applicable.
8. Self-declaration to the effect of genuine of certificates furnished by him/her & regarding history of litigation & criminal cases pending against him/her.
9. Registration of change of name of Company with the Registrar of Companies, if any.

(Note: Failure to meet above requirements shall disqualify the bidder from participation in bidding. Claim of bidder on account of above must be substantiated by suitable documentary evidence).

G.SUBMISSION OF BIDS

1. The bids should be addressed to the SECRETARY, STATE BOARD OF TECHNICAL EDUCATION Science & Technology Campus, SirkhaToli, Namkom, Ranchi-834010 and delivered by hand or by post before the date and time as

specified above. Furthermore, both the technical and the financial bids are to be in separate envelopes and both envelopes should be submitted in big envelope.

2. Please note that the board shall not be responsible for any postal losses/delays. Bids sent by post and received after 01.00 pm on 05/05/2017 shall be summarily rejected and in case of any dispute in the timing of receipt, the decision of the board shall be final.
3. The Bidders are expected to go through all instructions, terms & condition as specified in the bidding documents. Failure to furnish complete required information or submission of a bid with incomplete information may result in rejection of the bid.
4. The BOARD may, for any reason, whether suo-moto or in response to a clarification requested by a prospective bidder, modify the bidding documents by an amendment, any time prior to the last date for submission of bids.
5. Quotations received after due date, improperly sealed, or with incomplete marking or with overwriting/corrections are liable to be rejected.
6. The bid will be opened on 05/05/2017 at 03:30 pm in presence of bidders or their authorized representatives, who wish to be present in the chamber of SECRETARY, STATE BOARD OF TECHNICAL EDUCATION. The representative should bring the authorization letter from the bidder for attending the tender opening.
7. In the event of the date fixed for receipt and opening of the bid being declared as a closed holiday for Board/office, the relevant dates may be treated as the next working day. The time and venue shall, however, remain unchanged.
8. The bidder should confirm that there are no hidden costs. Any items found necessary to make the equipment functional will be provided by the bidder without extra cost.
9. The successful Bidder shall have to deposit (10%) of total payable amount as performance security/P.B.G. for "SECRETARY, STATE BOARD OF TECHNICAL EDUCATION, Ranchi" for the comprehensive period for three years. In case of unsatisfactory service provided by the bidder, the performance security shall be forfeited.
10. No bid will be allowed to be withdrawn during the period from the last date of the receipt of bid and the date of validity of the bid as specified by the Bidder on the bid form. Withdrawal during this period may result in the forfeiture of his bid security.
11. Bids that are not opened and read out at bid opening shall not be considered further for evaluation, under any circumstances.

12. During evaluation of bids, the Board may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted.
13. Period of Validity of Bids: Bids shall remain valid for a minimum period of 90 days after the date of bid opening prescribed by the SBTE. A bid valid for a shorter period shall be rejected by the Board as non-responsive.

H. EVALUATION OF BIDS (Two Bid System)

The bids shall be evaluated in two stages.

Stage1

1. Technical bid (Part-I) shall be opened and only those bidders shall qualify for stage-2 of bidding, whose technical bid meets the eligibility criteria mentioned in the foregoing clauses and the specifications given in this NIT. Financial Bid of only those bidders shall be opened whose Technical Bid is accepted by the Committee Members. The Committee Constituted for evaluations of the bids reserves the right to reject any bid on the basis of justifiable reasons.

Stage2

2. Financial Bids (Part-2) of the qualified bidders shall be opened and on the basis of the comparative statement, the contract shall be awarded.
3. The evaluation of a financial bid will be based on the delivery cost at the site including all taxes, levies, freight, insurance, forwarding, installation and assembling charges etc. The quoted rates should be final and any extra amount over and above the quoted rates will not be entertained.
4. Any effort by a Bidder to influence the Board SBTE, in its decisions on bid evaluation, bid comparison or award of contract may result in rejection of bid.
5. Failure of the successful bidder to comply with the requirements of the Board shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security, in which event the Board may make the award to the next lowest evaluated bidder or call for new bids.

I. General Terms & Conditions

1. Prices shall be quoted in Indian Rupees (INR) only.
2. The amount is required to be quoted both in figures and in words, in case of a discrepancy, the amount quoted in words will be taken as final.
3. The supply, transportation etc. of the items will be sole responsibility and at the risk of the firm till the acceptance by the Board.
4. The supply shall be made at **STATE BOARD OF TECHNICAL EDUCATION SCIENCE & Technology Campus, SirkhaToli, Namkom, Ranchi-834010.**

5. Detailed specifications, catalogue/ literature of the item quoted shall be attached with the technical bids. Incomplete bids in any respect are liable to be rejected.
6. The supply of equipment should be made strictly in accordance with the specifications given in the Financial Bid. The warranty period takes effect from the date of acceptance of the equipment by SBTE. The Tenderer shall be liable to make good the loss (free of cost) by replacing/repairing the equipment or other accessories found defective during the warranty period.
7. Payment terms: All the payment will be made in Indian rupees. Payment shall be made by the Board after successful supply & Installation of the item/s and furnishing of performance security equal to 10% of total payable amount in the shape of P.B.G. favoring "SECRETARY, STATE BOARD OF TECHNICAL EDUCATION payable at Ranchi. However, in case of unsatisfactory service during the comprehensive warranty period, the Performance Security will be forfeited.
8. The amount payable against supplies shall be subject to the applicable Taxes like TDS etc.
9. Submission of bid under this NIT shall mean that the bidder has accepted all the terms and conditions laid down in the tender document. No enquiry, whether verbal or written, shall be entertained in this behalf.
10. The Board may make changes within general scope of the Contract in any one or more of the following:
 - a. The method of shipping or packing;
 - b. The place of delivery; and/or
 - c. The Services to be provided by the Supplier
11. The supply has to be made within a period of 15 days from the date of the issue of Purchase Order by the Board. In case of failure to do so, the Board may impose the penalty as may be decided by the Board Committee.
12. All the supplies made under this tender notice will be inspected by a Committee specially constituted for the purpose and in case the Committee is of the opinion that the supplies are not of the required specifications, the supplies shall be rejected and responsibility of lifting back the supplies will devolve on the supplier. Besides, in such event, the EMD shall stand forfeited and the extra cost incurred in arranging the supply from the alternative sources shall also be recovered from the defaulting supplier apart from initiating the proceedings for blacklisting.

13. Item offered in the tender can be re-ordered at the same rate, under same terms & conditions within a period of twelve months from the date of issuance of the first Purchase Order.
14. All the items supplied through this tender shall be covered by a comprehensive warranty of three years. During the period of comprehensive warranty, no charges will be paid by the Board on any kind of service or repairs carried out by the supplier.
15. The Board reserves the right to reject or accept any tender without assigning any reason or cancel or withdraw the tender notice.
16. The Board reserves the right to relax any condition enumerated or arising out of this Tender notice, without assigning any reason/s thereof.
17. The Board reserves the right to place the order for increased/decreased number of items or to out-rightly cancel the tender without assigning any reason/s thereof.
18. If the supply of the required items are not affected before the specified period, the Board shall have the authority to cancel the order or to take any action deemed fit in the circumstances.
19. In case of any dispute, the same shall be resolved initially by mutual discussion between the parties within a period of 60 days failing which appropriate courts at Ranchi, Jharkhand will have the jurisdiction to adjudicate upon the matter.
20. Vendors can only quote the rate for single model of one item.
21. JVAT will be applicable.

**Sd/
SECRETARY
STATE BOARD OF TECHNICAL EDUCATION**

B. TECHNICAL SPECIFICATION FOR ALL- IN- ONE DESKTOP COMPUTER

Specifications	
Type	All-in-One Desktop Computer
Processor	Core i7 with Turbo Boost Technology or equivalent
Clock Speed	3.4 GHz & above
Cache	8 MB and above
Memory	
RAM	16GB DDR4
Storage	
Hard Disk Capacity	Minimum 500 GB SSD
Hardware Interface	SATA
Ports	USB 2.0 Min-2 /USB 3.0 Min-1, HDMI Port, LAN-Ethernet (RJ-45) One Microphone/ headphone/Combo Jack 3.5mm, Bluetooth-4.0 Wireless Integrated in Wi-Fi + Bluetooth Combo Adaptor
Optical Disk Drive	
Optical Drive	Yes
Operating System	Windows 10 (64 bit) Professional , with three years licensed Antivirus
Architecture	64 bit
Display	20” HD+ inches or higher size supports resolution of 1600x 900, LED backlight, 16:9 aspect ratio
Graphic Processor	HD Graphics 4000 or Higher
Input Devices	
Webcam	Built-In Min 1.0 Mega pixel with LED indicator
Pointer Device	USB Mouse
Keyboard	Standard USB
Audio	Stereo
Internal Mic	Yes
Speakers	Inbuilt Stereo
Power Supply	120 Watts adapter, 89%PSU
Communication	
Ethernet	10/100/1000 Mbps
Wireless LAN	802.11b/g/n
Comprehensive Warranty	Three Years

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PROFORMA OF TECHNICAL BID FOR All-in-One Desktop Computer

& DETAILS OF THE FIRM (For Envelope A)

TECHNICAL SPECIFICATION FOR ALL-IN-ONE DESKTOP COMPUTER AS described in Annexure A

Specifications	
Type	
Processor	
Clock Speed	
Cache	
Memory	
RAM	
Storage	
Hard Disk Capacity	
Hardware Interface	
Ports	
Optical Disk Drive	
Optical Drive	
Operating System	
Architecture	
Display	
Graphic Processor	
Input Devices	
Webcam	
Pointer Device	
Keyboard	
Audio	
Internal Mic	
Speakers	
Power Supply	
Communication	
Ethernet	
Wireless LAN	
Comprehensive Warranty	

17. Declaration:

It is certified that the information furnished above is correct. We have gone through the terms and conditions stipulated in the Tender Document and confirm to abide by the same.

The signatory to this bid is authorized to sign such bids on behalf of the organization.

Place:..... Signature & Seal of Tenderer

Date:..... Name:.....

Form-B

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Financial Bid(For Envelope B)

Particulars	Rate in Figures in Indian Rupees For One Unit (Inclusive all taxes)	Rate in words in Rupees for one Unit (Inclusive all taxes)
All-in-One Desktop Computer		

Place:.....

Signature & Seal of Tenderer

Date:.....

Name:.....